

**Community Preservation Committee
Meeting Minutes
March 28, 2019
7:00 PM**

Town Hall Annex. Second Floor Conference Room

In attendance were:	Eric Helmuth Eugene Benson Leslie Mayer Richard Murray JoAnn Robinson Charles Tirone Ann Woodward
Not in attendance:	Charlie McCabe
Also in attendance:	Jim Feeney, Assistant Town Manager Amy Fidalgo, Management Analyst

1. Eric Helmuth opened the meeting at 7:05pm. The Committee reviewed the minutes of February 11, 2019. Eugene Benson suggested edits. Richard Murray moved to approve the minutes of February 11, 2018 as amended. JoAnn Robinson seconded. Ann Woodward and Eugene Benson abstained. All voted in favor.

Amy Fidalgo notified the Committee that she has accepted a position in another community, and will be leaving Arlington in April.

2. CPA Plaque at Jason Russell House: Eric Helmuth and Jim Feeney reported to the Committee that the Jason Russell House approached the Committee about the potential to have a permanent plaque installed inside the Jason Russell House entrance stating that CPA funds were used in the restoration of the property. Jim Feeney provided examples of bronze plaques that other communities have installed at various properties. The vendor provided two different dimensions for the Committee to choose from, and quoted \$210-\$360 per plaque. JoAnn Robinson suggested including a year on the plaque as well. The Committee discussed the potential for permanent plaques at other locations around Town. Eugene Benson moved to approve the administrative expenditure of one permanent bronze plaque up to \$400 at the Jason Russell House. Ann Woodward seconded. All voted in favor.
3. Financial Update: Eric Helmuth notified the Committee that the Select Board endorsed the CDBG budget, which funds \$200k for North Union Playground. This allows the CPA Committee to fund all projects for FY20. Jim Feeney pointed out that the state match estimate has gone from 12% to 11%, due to recent information provided by the CPA Coalition for first round estimates.
4. Final Discussion and Votes for FY20 Funding: Eric Helmuth said that the Committee has received votes of support from Capital Planning Committee, and the Finance Committee. He also presented the proposed FY20 funding to the Select Board, and while they did not officially take a vote of support, they did not communicate any opposition.

The Committee discussed how to best record specific conditions they would like to have associated with projects, specifically making sure that Whittemore Park and the Study of Spy Pond Bleachers

incorporate Town Commissions into the planning and development of each project. Eric Helmuth said he will include language in the report to Town Meeting that specifies these requirements.

JoAnn Robinson would like to make sure that for the Study of Spy Pond Bleachers, consultation with the Historical Commission is included as a condition. Leslie Mayer agreed and said that the Historical Commission, the School Department, Park and Recreation Commission, and neighborhood stakeholders should all be specifically mentioned in the language. Leslie Mayer added that Jenny Raitt included very specific language in her memo to the Committee regarding the Whittemore Park project, and she would like that language included in the conditions for Whittemore Park.

Richard Murray moved to instruct the Chair to include in the report to Town Meeting, specific language that will instruct the Planning Department to work in consultation with several Town officials and governmental regulatory bodies, including the Town Manager, the Select Board, the Arlington Redevelopment Board, the Arlington Historical Commission and the Massachusetts Historical Commission, during the conceptual plan to a final design; and for the Chair to include in the report to Town Meeting, specific language that will instruct the Public Works Department to work in consultation with the Historical Commission, the School Department, the Park and Recreation Commission, and neighborhood stakeholders. JoAnn Robinson seconded. All voted in favor.

Leslie Mayer moved to approve the recommended projects, and project budgets as presented in the March 28th budget document to the CPA Committee, which includes:

- \$540,429 for Whittemore Park Phase I
- \$3,500 for Tercentenary Mark Restoration
- \$379,144 for the Old Burying Ground Phase I
- \$154,000 for Whittemore Robbins Cottage Exterior Rehabilitation
- \$500,000 for Arlington Reservoir Phase II
- \$125,000 for North Union Playground
- \$53,000 for the Study of Spy Pond Field Bleachers
- \$500,000 for Winslow Towers Envelope Repair
- \$44,801 for Administrative Expenses
- \$60,356 for the Reserve Fund

Richard Murray seconded. All voted in favor.

Chuck Tirone moved to permit the Chair to write the final vote language for recommended votes to Town Meeting. Ann Woodward seconded. All voted in favor.

5. CPA Report to Town Meeting: Eric Helmuth will share the draft report to Town Meeting with all members. The final version need will need to be provided to the Select Board's office by April 12th.
6. Other business: Leslie Mayer moved to adjourn at 7:45pm. Richard Murray seconded. All voted in favor.